

Procurement Report for Orleans Land Restoration Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 04/10/2024

Status: CERTIFIED

Certified Date : 04/10/2024

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	https://www.orleansdevelopment.org/_files/ugd/4d4655_c661cef4f0304363b965f9c80f17a808.pdf
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	BME Associates	Address Line1	10 Lift Bridge Lane East
Type of Procurement	Consulting Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	FAIRPORT
Award Date		State	NY
End Date		Postal Code	14450
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$7,461.25	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Engineering Services

2. Vendor Name	Dawn & Phillip Keppler	Address Line1	4765 S Gravel Road
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	MEDINA
Award Date		State	NY
End Date		Postal Code	14103
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$6,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Land Lease

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3. Vendor Name	EFPR Group	Address Line1	6390 Main Street
Type of Procurement	Consulting Services	Address Line2	Suite 200
Award Process	Authority Contract - Non-Competitive Bid	City	WILLIAMSVILLE
Award Date	1/1/2021	State	NY
End Date	12/31/2021	Postal Code	14221
Fair Market Value	\$8,500.00	Plus 4	
Amount	\$8,500.00	Province/Region	
Amount Expended For Fiscal Year	\$6,750.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Financial reporting

4. Vendor Name	GRE	Address Line1	100 Chestnut Street, Suite 1910
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	ROCHESTER
Award Date		State	NY
End Date		Postal Code	14604
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$5,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Regional Marketing Group

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5. Vendor Name	Hurwitz & Fine P.C.	Address Line1	1300 Liberty Building
Type of Procurement	Legal Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	BUFFALO
Award Date		State	NY
End Date		Postal Code	14202
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$7,382.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal Services

6. Vendor Name	Mindful Medina	Address Line1	221 Smallwood drive
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	BUFFALO
Award Date		State	NY
End Date		Postal Code	14226
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$23,283.51	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Marketing Services

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7. Vendor Name	The Harrison Studio	Address Line1	160 Washburn Street, Suite 200
Type of Procurement	Consulting Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	LOCKPORT
Award Date		State	NY
End Date		Postal Code	14094
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$7,399.75	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consulting Services

Additional Comments