

**Board Meeting Minutes**  
**Orleans Land Restoration Corporation**

**September 13th, 2024**

**121 N Main St 2<sup>nd</sup> Floor Albion NY**  
**Board Room**  
**9:00 am**

**Directors Present:**

John Misiti, Chairman  
Skip Draper, Vice Chairman  
John Fitzak, Treasurer  
Craig Tuohey, Assistant Secretary

**Directors Absent:**

Carol D'Agostino, Assistant Treasurer  
Jeff Martin, Secretary  
Ed Urbanik, Director

**Also Present:**

Michael Dobell, CEO/CFO  
Gabrielle Barone, Vice President Business Development  
Kevin Zanner, Hurwitz Fine P.C., Legal Counsel  
Matt Holland, OEDA Admin/MAP Manager

- I. Roll Call-** The meeting was called to order by John Misiti at 9:12 a.m. Michael Dobell called the roll. Board members John Misiti, Skip Draper, John Fitzak, and Craig Tuohey were present, constituting a quorum of the Board.
- II. Approval of Previous Board Minutes August 16th, 2024---**The August 16th, 2024 Board meeting minutes were reviewed. A motion was made by Craig Tuohey to approve the meeting minutes as presented, seconded by John Fitzak. Motion unanimously carried.
- III. OLRC Financials**  
**OLRC Monthly Financial Report---** Michael presented the Financial Report for the month ending August 31st, 2024. Michael discussed the GAIN loan with LynOaken Farms. At the conclusion of the discussion, a motion to accept the OLRC Monthly Financial Report was made by Skip Draper and seconded by John Fitzak. Motion unanimously carried.

**IV. Legal**— No report.

**V. Operations Report—Facilities/Sites**—No report.

**VI. Old Business**---None.

**VI. New Business**

**Hurwitz and Fine Engagement Letter**

Michael presented Hurwitz Fine P.C.'s September 11, 2024 engagement letter for the Board's review and approval. Skip Draper made a motion to accept Hurwitz Fine's engagement letter and the firm's hourly rate for the two-year period commencing October 1, 2024. Craig Tuohey seconded the motion. Unanimously carried.

**VIII. Executive Session**---None.

**IX. Adjournment**

Craig Tuohey made a motion to adjourn the meeting subject to the Chairman's recall. The motion was seconded by John Fitzak and unanimously carried at 9:18 a.m.

Respectfully Submitted,

Matt Holland