

**Board Meeting Minutes**

**Orleans Land Restoration Corporation**

**October 11th, 2024**

**121 N Main St 2<sup>nd</sup> Floor Albion NY  
Board Room  
9:00 am**

**Directors Present:**

Skip Draper, Vice Chairman  
John Fitzak, Treasurer  
Craig Tuohey, Assistant Secretary  
Carol D'Agostino, Assistant Treasurer  
Jeff Martin, Secretary

**Directors Absent:**

John Misiti, Chairman  
Ed Urbanik, Director

**Also Present:**

Michael Dobell, CEO/CFO  
Gabrielle Barone, Vice President Business Development  
Kevin Zanner, Hurwitz Fine P.C., Legal Counsel  
Matt Holland, OEDA Admin/MAP Manager

**I. Roll Call-** The meeting was called to order by Skip Draper at 9:13 a.m. Matt Holland called the roll. Board members Skip Draper, John Fitzak, Jeff Martin, Carol D'Agostino and Craig Tuohey were present, constituting a quorum of the Board.

**II. Approval of Previous Board Minutes September 13th, 2024---**The September 13th, 2024 Board meeting minutes were reviewed. A motion was made by John Fitzak to approve the meeting minutes as presented, seconded by Craig Tuohey. Motion unanimously carried.

**III. OLRC Financials**

**OLRC Monthly Financial Report---** Michael presented the Financial Report for the month ending September 30th, 2024. At the conclusion of the discussion, a motion to accept the OLRC Monthly Financial Report was made by Craig Tuohey and seconded by John Fitzak. Motion unanimously carried.

**IV. Legal—** No report.

**V. Operations Report—Facilities/Sites—**No report.

**VI. Old Business---**None.

**VI. New Business**

**Consider the Approval of the 2025 Operating Budget**

Michael presented the 2025 Operating Budget to the Board. John Fitzak made a motion to accept the 2025 Operating Budget. Jeff Martin seconded the motion, and it was unanimously carried.

**VIII. Executive Session---**None.

**IX. Adjournment**

Craig Tuohey made a motion to adjourn the meeting subject to the Chairman's recall. The motion was seconded by Carol D'Agostino and unanimously carried at 9:17 a.m.

Respectfully Submitted,

Matt Holland